

The New York State Council of Health-system Pharmacists

210 Washington Ave. Ext., Albany, NY 12203



HOUSE OF DELEGATES

Bolton Landing, New York

April 27 – 30, 2017

REPORT OF THE DIVISION OF CHAPTER SERVICES

William Allan Prescott, Jr.

This report is for consideration by the New York State Council of Health-system Pharmacists House of Delegates only and does not represent official policy until approved by the House of Delegates.

REPORT OF THE DIVISION OF CHAPTER SERVICES

William Allan Prescott, Jr.

I. RESPONSIBILITY OF THE DIVISION

The charge of the Division of Chapter Services, as defined in the Constitution and Bylaws of the New York State Council of Health-system Pharmacists (NYSCHP), is to coordinate the issues and information between the Board of Directors and the Membership through the affiliated chapters. This division is also responsible for the coordination of activities with Schools of Pharmacy.

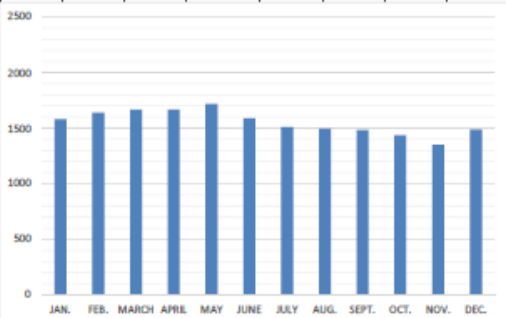
II. COMMITTEES OF THE DIVISION

a. Membership Committee

- i. Purpose: To promote membership growth for the NYSCHP by recommending and implementing recruitment and retention activities.
- ii. Members: Matthew Zak (Chair); Matthew Taranto (Central); Kyle Marks (Leatherstocking); Caesar Alaienia (Long Island); Zane Last (New York City); Leslie Riddle (Northeastern); Chris Dailey (Rochester); Lauren Healey (Royals); TBD (Southern Tier); Peter Grassi (Westchester); Melissa Guarino (Western); Mara Garfinkel (Student Representative).
- iii. Status of Objectives (2016-17):
 1. Track / Analyze Membership Statistics:
 - a. Membership database clean-up driven by the NYSCHP office completed. Data starting January 2017 deemed accurate.
 - b. Membership data (as of March 22, 2017):

Total Membership (2016):

	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
2016												
CENTRAL	69	72	74	72	78	81	81	81	80	73	63	68
LEATHERSTOCKING	12	11	11	8	9	3	3	3	3	3	3	3
LONG ISLAND	206	230	245	247	254	221	222	222	218	211	208	227
NEW YORK CITY	529	552	558	557	570	533	469	468	463	443	402	448
NORTH COUNTRY	0	0	0	0	0	0	0	0	0	0	0	0
NORTHEASTERN	47	52	55	56	56	64	63	61	61	60	54	58
ROCHESTER	62	65	65	64	65	47	46	45	45	45	41	64
ROYALS	276	266	260	247	261	215	205	199	183	176	169	186
SOUTHERN TIER	0	0	0	0	0	19	19	19	19	19	19	23
WESTCHESTER	83	79	73	89	96	110	109	106	102	99	99	106
WESTERN	297	310	323	324	326	296	294	292	307	306	291	302
TOTALS	1581	1637	1664	1664	1715	1589	1511	1496	1481	1435	1349	1485

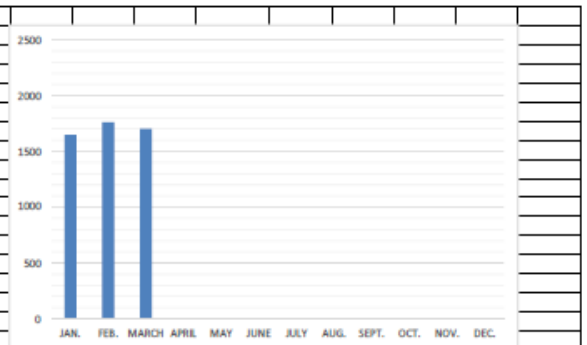


Note: Pledge membership expansion April 2016

*Total Membership as of 3/2016 = 1664 (Active = 756 + Associate = 908)

Total Membership (2017)

	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
2017												
CENTRAL	55	57	52									
LEATHERSTOCKING	7	8	7									
LONG ISLAND	201	259	252									
NEW YORK CITY	568	551	522									
NORTH COUNTRY	0	0	0									
NORTHEASTERN	56	56	55									
ROCHESTER	62	63	60									
ROYALS	189	254	251									
SOUTHERN TIER	20	21	25									
WESTCHESTER	136	141	134									
WESTERN	352	351	342									
TOTALS	1646	1761	1700	0	0	0	0	0	0	0	0	0



*Total Membership as of 3/2017 = 1700 – 2% increase during 2016-17

Current Membership, by membership category and chapter (March 2017)

NYSCHP Membership Report by Chapters & Member Type

As of 3/22/17

Chapters	Active Membership Categories					Associate Membership Categories				Chapter Total	Chapter Total (Active)	Chapter Total (Associate)
	Pharmacists	Joint	Pledge	Resident	Retired	Associate	Faculty	Student	Tech			
Central	34	0	6	1	4	0	2	3	2	52	45	7
Leatherstocking	5	0	0	0	2	0	0	0	0	7	7	0
Long Island	149	6	9	15	13	22	12	24	2	252	192	60
New York City	214	1	17	53	10	25	23	169	10	522	295	227
North Eastern	30	1	3	8	0	2	3	8	0	55	42	13
Rochester	17	0	4	3	2	3	24	5	2	60	26	34
Royals	109	1	23	19	8	13	29	32	17	251	160	91
Southern Tier	6	0	10	3	0	2	0	0	4	25	19	6
Westchester	72	2	28	6	7	6	1	5	7	134	115	19
Western	70	0	2	11	1	2	0	254	2	342	84	258
Member Type Totals	706	11	102	119	47	75	94	500	46	1700	985	715
Active/Associate Totals					985				715			

*Active Membership as of 3/2017 = 985 – 30.3% increase during 2016-17

*Associate Membership as of 3/2017 = 715 – 21.3% decrease during 2016-17

2. Identify under-represented groups and geographic regions.
 - a. Geographic barriers of chapters: NYSCHP office and membership committee undergoing a collaborative effort to establish chapter boundaries.
 - i. NYSCHP chapter presidents have identified the counties they consider to be within their chapter: the results of this indicated that there are both double-claimed and unclaimed counties.
 - ii. Membership committee plans to assess the number of members in double-claimed counties and unclaimed counties because this will impact chapter membership and potentially the number of delegates assigned to a chapter.
 - b. New chapter in development: Upstate New York Society of Health-systems Pharmacists (UNYSHSP):

- i. Purpose: To better serve active/non-voting members residing in an under-represented area of New York State and to expand membership in this geographic region.
 - ii. Proposed geographical boundaries: St. Lawrence County, Franklin, Clinton, and Essex. Neighboring chapter presidents are in support of this new chapter.
 - iii. Status: C&B approved by BOD 7-11-16. Chapter establishment on hold indefinitely.
 - c. Reactivation of existing chapter: Southern Tier
 - i. Purpose: To better serve active/non-voting members residing in an under-represented area of New York State and to expand membership in this geographic region.
 - ii. Status: C&B approved February 2016. Chapter active.
 - d. New Chapter Start-up Funds Loan Policy (Appendix 1)
 - i. Each new Chapter of the NYSCHP are eligible to receive a loan amount up to \$1000.00 to help support start-up efforts in establishing the new chapter. The Chapter is required to pay back the loan in kind over the course of 2-5 (two-to-five) years.
- 3. Membership Recruitment / Retention Initiatives
 - a. Implement incentives for Chapter to expand membership (2015 HOD recommendation).
 - i. Membership drive reimbursement: The NYSCHP has set aside \$2200 for local chapter recruitment initiatives (increased from \$2000 in 2016). Each Chapter has been allotted \$200 to be used for recruitment purposes (due date: December 15th). One grant awarded in 2016 (Royals).
 - ii. Expansion of Pledge membership criteria: Pledge membership eligibility expanded 2/22/16 to: “for new members (e.g., new or \geq 3-years since last membership)”. Plan to run an analysis on pledge membership to active membership for those that joined as pledge members May 2016-present.
 - iii. Institutional membership option (Appendix 2): Membership committee signed off. Approved by NYSCHP Executive Committee 10/12/16. Approved by NYSCHP BOD 10/22/16. Plan to track membership data in this category and to assess the financial impact.
 - b. Follow up with graduating student members who stay in New York to become pledge members (2015 HOD recommendation).
 - i. Developed a graduating student survey. Approved by membership committee 1/19/16, approved by faculty liaison committee 1/21/16, approved by NYSCHP BOD 1/21/16.
 - ii. 2016 survey: Results summary - 200 students responded to the survey, 83 of whom provided contact information. Each school was represented. Director of Chapter Services (Bill Prescott) emailed each student that provided contact

information (August 2016), copying the faculty liaison at the school from which the student graduated. Email highlighted pledge membership option. For those students that indicated plans for postgraduate training, email also highlighted residency membership option. Faculty liaison directed to follow-up with students in ~3 months (Fall 2016).

- iii. Plan to analyze data for students on this list that joined the NYSCHP this past year. Plan to repeat survey in 2017.
- c. NYSCHP “Ambassador” Program (Appendix 3): This program serves to: (1) provide a mechanism for personal connection between the NYSCHP and its local chapters with new members so as to create a sense of belonging; and, (2) identify “individual” member needs/wants. The ultimate purpose of this initiative is to increase active involvement and retention of members. Approved by membership committee 9/20/16. Approved by NYSCHP BOD 10/22/16. Emailed to chapter presidents 10/31/16.

b. Pharmacy School Liaison Committee

- i. Purpose: To promote and encourage involvement in NYSCHP to faculty and future pharmacists.
- ii. Faculty Members: Bill Prescott (Chair); Nicole Stack Lodise (Albany College of Pharmacy); Troy Kish (Arnold and Marie Schwartz); Nicole Eckard (D’Youville); Matthew Zak (St. John Fisher); Joseph Brocavich (St. John’s University); Erin Slazak (University at Buffalo); Mary Choy (Touro); Maya Holsen (Student Committee Chair).
- iii. Student Members: Nelson Polanco (Albany College of Pharmacy); Rachael Cardinal (University at Buffalo); Danielle Cabral and Sefa Kploanyi (Touro). No student representatives from D’Youville, Arnold and Marie Schwartz, St. John Fisher, or St. John’s University.
- iv. Status of objectives:
 1. Collaborate with the membership committee on the overlapping 2015 HOD recommendation: Follow up with graduating student members who stay in New York to become pledge members (see above).
 2. Facilitate submissions for Corporate Sponsored Essay: 6 submissions (2017).
 3. Student Chapter Grant Program: 2 grants awarded in 2016 (Touro, Buffalo)
 4. Increase student engagement in the NYSCHP (Appendix 4). Created a NYSCHP Student Committee to better connect the NYSCHP BOD with students within the NYS Schools of Pharmacy to: (1) increase student membership in the NYSCHP; (2) actively engage student members in Council activities; (3) groom future NYSCHP leadership; (4) enhance the benefits of student membership (e.g., develop student-focused programming at the Annual Assembly). NYSCHP BOD approved creation of this committee and added student membership to the NYSCHP BOD and all NYSCHP committees on 7/11/16.

c. Student Committee

- i. Develop a system to ensure continuity of the committee:

1. Added a chair-elect position to the student leadership document approved by BOD 1/27/17. Plan to establish student leaders prior to end of the spring semester: Nominations to be requested March/April and appointments late April. Discussed at 3/23/17 SOP faculty liaison committee meeting.
- ii. Identify ways to attract/retain Millennials to the NYSCHP:
 1. Developing a student survey to determine needs/wants.
 2. Considering establishment of a “New Practitioners Forum”.

III. OTHER

- a. **Chapter Dues Reimbursement** (Appendix 5):
 - i. Revised 1999 document. Approved by the NYSCHP BOD and the NYSCHP Executive Finance Committee. Approved by the HOD at the Virtual HOD on 3/21/17.

IV. RECOMMENDATIONS:

- a. **2016 House of Delegate Recommendations:**
 - i. Membership Committee:
 1. None
 - ii. School of Pharmacy Faculty Liaison Committee:
 1. Support capping class size of pharmacy schools (2016 HOD recommendation):
 - a. Committee recommendation: The Faculty Liaison Committee discussed this HOD recommendation at its 9-22-16 meeting. The Committee was in unanimous agreement that this HOD recommendation falls outside the scope of the NYSCHP and therefore should not be pursued.
 2. NYSCHP create a task force of stake holders (educators, practitioners and organizations) to jointly and systematically assess the impact that increased pharmacy school enrollment has on: the quality of experiential education; the workforce supply and demand; and, the impact on the quality of pharmacist graduates (2016 HOD recommendation):
 - a. Committee recommendation: The Faculty Liaison Committee discussed this HOD recommendation at its 9-22-16 meeting. The Committee was in unanimous agreement that the NYSCHP leadership should bring this HOD recommendation to the New York State Pharmacy Conference.

Appendix 1. New Chapter Start-up Funds Loan Policy

The New York State Council of Health-system Pharmacists

210 Washington Avenue Extension, Albany, NY 12203 - (518) 456-8819 - Fax:

(518) 456-9319



New Chapter Start-up Funds Loan Policy

Each new Chapter of the *New York State Council of Health-system Pharmacists* (NYSCHP), hereafter referred to as the "Council", will receive a loan amount up to \$1000.00 to help support start-up efforts in establishing the new chapter. Funds will be used for but not limited to:

- Reimbursement of costs associated with preparing the chapter's articles of incorporation
- Membership recruitment initiatives
- Costs associated with the chapter's inaugural installation banquet and continuing education session

Funds will be furnished to the Chapter President in the form of a check from the Council within 14 days after the following requirements have been satisfied: (1) the chapter's constitution and bylaws have been approved; (2) the chapter has incorporated; and, (3) the chapter has been approved as an official chapter of the Council.

The Chapter is required to pay back the loan in kind over the course of 2-5 (two-to-five) years. The 1st payment shall be paid to the Council by July 31st of the second year of incorporation. Payments shall be made payable to the *New York State Council of Health-system Pharmacists*.

The Council office will be the responsible party for oversight of this program.

Appendix 2. Institutional Membership Policy

The New York State Council of Health-system Pharmacists

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NYSCHP Institution Supported Membership

The New York State Council of Health-system Pharmacists (NYSCHP), hereafter referred to as the "Council", provides individual healthcare facilities (defined as ambulatory, long-term care, managed care, home care, and acute care institutions), hereafter referred to as "institutions", with an institutional membership option, wherein the institution may sponsor its pharmacists and support personnel with membership in the Council.

Institution Supported Membership Dues:

Institution Size (# Licensed Pharmacists)	Eligibility Criteria: % Pharmacists that hold active membership in the NYSCHP *	Estimated Membership Discount (%)	Pricing (\$) ‡
10-24	< or = 35% †	40%	\$2,346
25-49	< or = 35% †	40%	\$5,106
50-74	< or = 35% †	40%	\$8,556
75-99	< or = 35% †	40%	\$12,006
100-124	< or = 35% †	40%	\$15,456
125-149	< or = 35% †	40%	\$18,906
150-174	< or = 30% †	40%	\$22,356
175-199	< or = 25% †	40%	\$25,806
200-224	< or = 20% †	40%	\$29,256
225-249	< or = 20% †	40%	\$32,706
250+	< or = 20% †	40%	\$34,500

* Active Membership: Includes Active Member, Joint Member, Active Pledge Member, and Retired Member; † Institutions having a higher % of pharmacists that are active members in the NYSCHP may negotiate an institution support membership rate with the Council office; ‡ PGY1/PGY2 pharmacy residents and technicians employed by the institution receive membership at no additional charge.

Appendix 3. Ambassador Program

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New York State Council of Health-system Pharmacists 'Ambassador' Program

Background:

The mission of the New York State Council of Health-system Pharmacists (NYSCHP) (hereafter referred to as the Council) is to represent its members and advance pharmacy as an essential component of health care, with the vision to **be an influential dynamic organization that shapes the future of pharmacy**. This organization represents New York State pharmacists who practice in ambulatory, long term, managed, home and acute care settings. Active membership in the Council has several advantages, including but not limited to access to continuing educational offerings, local and statewide networking opportunities, and legislative advocacy.

The Council depends on membership dues. However, historical data suggests that membership in the Council has plateaued. Because membership is driven by new member recruitment and membership retention, both are important. The Council must strive to not only recruit new members, but also provide value to its current members. To better understand what the membership body values, the Council developed and distributed a survey-instrument to its membership during the summer/fall 2015. The survey revealed that the membership viewed the activities/opportunities offered by the Council and the nine local chapters as valuable, indicating the membership as a whole views membership as valuable. However, the needs/wants of the individual member may not align with that of the membership body.

Goals / Objectives:

1. Provide a mechanism for personal connection between the Council and its local chapters with new members so as to create a sense of belonging; and,
2. Identify 'individual' member needs/wants. The ultimate purpose of this initiative is to increase active involvement and retention of members.

Structure:

- NYSCHP:
 - o To facilitate this program, the Council office will disseminate membership data, detailing new members that have registered in the past month, to the local chapters on a monthly basis (~ the 1st of the month).
- Local chapters:

- Each chapter should appoint representatives to serve the role of: “NYSCHP/Local Chapter Membership Ambassador” (hereafter referred to as “ambassador”).
 - It is recommended that each chapter appoint 1 ambassador for each delegate (e.g., a chapter having 5 HOD representatives should appoint 5 ambassadors).
 - It is recommended that the ambassador(s) report to the local chapter’s representative on the NYSCHP membership committee.
- To facilitate this program, the local chapter leadership will link new members to an ambassador and send the new member’s information to the ambassador(s).
- Ambassador(s):
 - The primary responsibility of the ambassador is to reach out to a new member so as to create a personal connection for him/her within the local chapter and to identify his/her needs/wants.
 - Ambassador qualifications:
 - Actively involved member (i.e., is currently or has served as an officer, delegate, etc. of the local chapter or the Council within the past 5 years).
 - The ambassador should:
 - Email the new member
 - Introduce him/her-self
 - Discuss how long he/she has been a member and why
 - Highlight the local chapter and Council offerings
 - Express that he/she is interested in helping the new member get what he/she needs/wants out of his/her membership
 - Make the offer to communicate more via email or to set up a time to speak via phone (e.g., how to navigate the Council website, how to register for CE, how to stay informed through the News Brief, how to get involved, etc.)
 - Offer to meet with them at an upcoming chapter event and introduce them to other members
 - Provide contact information should he/she ever have any questions about the local chapter / Council.

Appendix 4. Student Leadership Policy

The New York State Council of Health-system Pharmacists

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NYSCHP Board of Directors / Committee Student Representation

Goals of the Student Representative Program of NYSCHP:

- To further involve pharmacy students enrolled within the New York State Schools of Pharmacy in the activities of the NYSCHP in an effort to promote Health-system Pharmacy to future pharmacists
- Improve organization and practice-focus leadership skills of pharmacy students
- Provide pharmacy students perspective to organizational planning and program/policy development
- Provide pharmacy students an understanding of the necessity for continuing membership in professional organizations upon graduation

Student Committee:

- The Student Committee is responsible for advising the NYSCHP BOD on issues of the profession that relate to students, including but not limited to opportunities to enhance/expand student membership
- The Student Committee will be overseen by the NYSCHP Director of Chapter Services
- The Student Committee will be chaired by the NYSCHP BOD Student Representative (see below)
- The Student Committee will include the NYSCHP BOD Student Representative-Elect who will chair the committee during the following year. (see below)
- The Student Committee will consist of the student members of each NYSCHP committee, excluding the Faculty Liaison Committee (see below) and 1 additional student from each New York State School of Pharmacy. It is recommended that the student serving on the Faculty Liaison Committee serve this role: the additional student-members will be appointed by the NYSCHP Director of Chapter Services in consult with members of the Faculty Liaison Committee.
- Student members and the chair-elect will be appointed by April 30th each Spring
- Student members shall promote and foster the standards and purposes of NYSCHP

NYSCHP Board of Directors Student Representatives:

- One student will be appointed by the NYSCHP Board of Directors (BOD) to serve a two-year term on the NYSCHP BOD, the first as the NYSCHP BOD Student Representative-Elect, and the second as the NYSCHP BOD Student Representative
 - The NYSCHP BOD reserves the right to terminate the student's term at the end of the first year if he/she does not fulfill his/her duties during the first year of his/her term.
- The NYSCHP BOD Student Representative and Representative-Elect shall promote and foster the standards and purposes of NYSCHP

- The NYSCHP BOD Student Representative will Chair the NYSCHP Student Committee
- The NYSCHP BOD Student Representative and Representative-Elect will participate in NYSCHP BOD conference calls as directed by the NYSCHP BOD (as his/her class/exam schedule allows)
- The NYSCHP BOD Student Representative and Representative-Elect will attend at least one on-site NYSCHP BOD meeting
- The NYSCHP BOD Student Representative and Representative-Elect will attend the NYSCHP Annual Assembly (including the House of Delegates, as his/her class/exam schedule allows)
- The NYSCHP BOD Student Representative and Representative-Elect will report to the BOD on issues of the profession that relate to students
- The NYSCHP BOD Student Representative will lead 2 conference calls/year with the NYSCHP Student Committee
- The NYSCHP BOD Student Representative and Representative-Elect will contribute ideas and content to NYSCHP News Brief

Annual Assembly Committee:

- Two students will be appointed by the NYSCHP Annual Assembly (AA) Committee Chair
- Students shall promote and foster the standards and purposes of NYSCHP
- Students will participate in NYSCHP AA conference calls as directed by the AA Chair (as his/her class/exam schedule allows)
- Students will attend the NYSCHP Annual Assembly (including the House of Delegates, as his/her class/exam schedule allows)
- Students will report to the AA on student programming interests, etc.
- Students will participate in 2 conference calls/year with the NYSCHP Student Committee

Committee of Continuing Competency (CCC):

- Two students (1 student from “upstate” and 1 student from “downstate”) will be appointed by the NYSCHP Director of Education and Workforce Development to serve a one-year term on the NYSCHP Committee of Continuing Competency (CCC)
- Students shall promote and foster the standards and purposes of NYSCHP
- Students will participate in NYSCHP CCC conference calls as directed by the NYSCHP Director of Education and Workforce Development and CCC Chair (as his/her class/exam schedule allows)
- Students will attend the NYSCHP Annual Assembly (including the House of Delegates, as his/her class/exam schedule allows)
- Students will report to the CCC on student programming interests, etc.
- Students will participate in 2 conference calls/year with the NYSCHP Student Committee

Faculty Liaison Committee:

- Each New York State School of Pharmacy will appoint two students to serve on the NYSCHP Faculty Liaison Committee to serve a one-year term on this committee
- Students shall promote and foster the standards and purposes of NYSCHP
- Students shall serve as a liaison between their school’s Student Society of Health-system Pharmacists (SSHP) and the NYSCHP
- Students will participate in 2 conference calls/year with the NYSCHP Student Committee
- Students will report to their appointed student BOD Representative on issues of the profession that relate to students

Membership Committee:

- One student will be appointed by the NYSCHP Director of Chapter Services to serve a one-year term on the NYSCHP Membership Committee
- Student shall promote and foster the standards and purposes of NYSCHP

- Student will participate in NYSCHP Membership Committee conference calls as directed by the NYSCHP Director of Chapter Services and Membership Committee Chair (as his/her class/exam schedule allows)
- Student will attend the NYSCHP Annual Assembly (including the House of Delegates, as his/her class/exam schedule allows)
- Student will report to the Membership Committee on issues of the profession that relate to students
- Student will participate in 2 conference calls/year with the NYSCHP Student Committee

Professional Affairs:

- One student will be appointed by the NYSCHP Director of Pharmacy Practice to serve a one-year term on the NYSCHP Professional Affairs Committee
- Student shall promote and foster the standards and purposes of NYSCHP
- Student will participate in NYSCHP Professional Affairs Committee conference calls as directed by the NYSCHP Director of Pharmacy Practice (as his/her class/exam schedule allows)
- Student will attend the NYSCHP Annual Assembly (including the House of Delegates, as his/her class/exam schedule allows)
- Student will report to the Professional Affairs Committee on issues of the profession that relate to students
- Student will participate in 2 conference calls/year with the NYSCHP Student Committee

Public Policy Committee:

- One student will be appointed by the NYSCHP Vice President of Public Policy to serve a one-year term on the NYSCHP Public Policy Committee
- Student shall promote and foster the standards and purposes of NYSCHP
- Student will participate in NYSCHP Public Policy Committee conference calls as directed by the NYSCHP Vice President of Public Policy (as his/her class/exam schedule allows)
- Student will attend the NYSCHP Annual Assembly (including the House of Delegates, as his/her class/exam schedule allows)
- Student will report to the Public Policy Committee on issues of the profession that relate to students
- Student will attend lobby day and assist in preparation of talking points to be used by participants
- Student will participate in 2 conference calls/year with the NYSCHP Student Committee

Public Relations Committee:

- One student will be appointed by the NYSCHP Director of Communications to serve a one-year term on the NYSCHP Public Relations Committee
- Student shall promote and foster the standards and purposes of NYSCHP
- Student will participate in NYSCHP Public Relations Committee conference calls as directed by the NYSCHP Director of Communications (as his/her class/exam schedule allows)
- Student will attend the NYSCHP Annual Assembly (including the House of Delegates, as his/her class/exam schedule allows)
- Student will report to the Public Relations Committee on issues of the profession that relate to students
- Student will participate in 4 (quarterly) conference calls/year with the NYSCHP Student Committee
- Student will participate in developing monthly news brief
- Student will participate in website and social media account updates

Technician Committee:

- One student will be appointed by the NYSCHP Director of Pharmacy Practice to serve a one-year term on the NYSCHP Technician Committee
- Student shall promote and foster the standards and purposes of NYSCHP
- Student will participate in NYSCHP Technician Committee conference calls as directed by the NYSCHP Director of Pharmacy Practice (as his/her class/exam schedule allows)

- Student will attend the NYSCHP Annual Assembly (including the House of Delegates, as his/her class/exam schedule allows)
- Student will report to the Technician Committee on issues of the profession that relate to students
- Student will participate in 2 conference calls/year with the NYSCHP Student Committee

Student Eligibility:

- **Student Representative to the NYSCHP BOD:** To be eligible, the student must: be a member of NYSCHP and of their school's SSHP (if one exists); be in their 3rd or 4th professional year (or the equivalent for a 1-6 PharmD program); exhibit high professionalism (as based on the faculty liaison's letter of recommendation); and, be in good-standing at their college (i.e., not on probation).
- **Student Representative to the Annual Assembly, Continuing Competency Membership, Professional Affairs, Public Policy, Public Relations, and Technician Committees:** To be eligible, the student must: be a member of NYSCHP and of their school's SSHP (if one exists); be in their 3rd or 4th professional year (or the equivalent for a 1-6 PharmD program); exhibit high professionalism (as based on the faculty liaison's letter of recommendation); and, be in good-standing at their college (i.e., not on probation).
- **Student Representatives on Faculty Liaison Committee:** To be eligible, the student must: be a member of NYSCHP and of their school's SSHP (if one exists); hold an elected / appointed leadership role within the school's SSHP (if one exists).
- **Student Members on the Student Committee (additional students not serving on other NYSCHP committees):** To be eligible, the student must: be a member of NYSCHP and of their school's SSHP (if one exists).

Originally approved by the NYSCHP BOD 7-11-16

Revised and approved by the NYSCHP BOD 1-27-17

Appendix 5. Chapter Dues Reimbursement Policy

The New York State Council of Health-system Pharmacists

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Dues Reimbursement Policy

The Dues Reimbursement Task Force was established at the 1999 Annual Assembly. This task force is charged with evaluating the dues reimbursement structure to the local chapters, and making recommendation for revision to the Board of Directors.

On October 23, 2016, the NYSCHP BOD approved a revised reimbursement schedule. Chapters will receive a 5% reimbursement per active member.

The policy states:

1. The dues reimbursement rate will be 5% of membership dues for:
 - a. Pharmacist (Active Member)
 - b. Joint Member
 - c. Pharmacist Pledge
 - d. Retired
 - e. Resident Member
 - f. Associate Member
 - g. Student Member
 - h. P1-4 Year Pharmacy Student Discount Member
 - i. Technical Pledge
 - j. Pharmacy Technical Personnel

2. Dues reimbursement is provided to the local chapters in one annual installment.

3. If the NYSCHP BOD is unable to provide the dues reimbursement as outlined above due to financial constraints, each chapter will negotiate with the NYSCHP BOD a dues reimbursement alternative that will meet the needs of both the local chapter and the NYSCHP. These alternatives could include, but not be limited to:
 - a. A reduced dues reimbursement rate;
 - b. NYSCHP services in lieu of financial reimbursement

4. A local chapter at any time may donate their dues reimbursement back to NYSCHP and designate how those monies should be allocated.

Respectfully submitted,

William Allan Prescott, Jr., Director of Chapter Services