

## ***New York State Council of Health-system Pharmacists, Inc.***

### STATEMENT OF POLICY ON USE OF MAILING LIST

The mailing list of members of the New York State Council of Health-system Pharmacists, Inc. (hereinafter "Council") is confidential and proprietary information and will only be disclosed in accordance with the following rules:

1. All requests for copies of the Council's mailing list must be made in writing to the Executive Director at the Council headquarters.
2. Such written request must contain the purpose or purposes for which the mailing list will be used. The Council expressly reserves the right to deny access to the mailing list for any improper or illegal purpose.
3. The Executive Director will evaluate all written requests for access to the mailing list, giving priority to any requests from members of the Council.
4. The Council Board of Directors will set from time to time the fee(s) for disclosure of the Council's mailing list. All fees are payable in advance of disclosure, and may vary depending on the medium requested (e.g., labels, computer printout or computer diskette) and the membership status of the applicant.

Thank you for adhering to these rules. Misuse of the mailing list may result in penalties, including loss of membership in the Council and potential legal action.